

EMPLOYMENT APPLICATION Your application will be considered for 90 days-to be considered after that you must reapply. **IMPORTANT: COMPLETE REVERSE SIDE ALSO**

Social Security No. _____ Position Applying For _____ Wage Desired _____

Name _____ Street Address _____ Apt. No. or Box _____

(First Name) (Middle Initial) (Last Name) (Maiden Name)
City _____ State _____ Zip _____ Area Code _____ Phone Number _____

Prior Address: Street Address _____ City _____ State _____ Zip _____

Are you 18 or older? Yes ___ No ___ If not, birth date _____ Emergency Contact _____ Emergency Contact's Phone No. _____

Have you ever worked at National Baking Co. before? Yes ___ No ___ If yes, dates _____ If so, reason for leaving _____

AVAILABILITY: Total hours available per week _____

Hours Available:	M	T	W	T	F	S
From:						
To:						

Location? 16th St. ___ Greenfield Ave. ___ Greendale Village ___ All ___

Are you legally able to be employed in the U.S.? Yes ___ No ___

How did you hear of job? _____ How far do you live from the bakery _____ Do you have transportation? _____

SCHOOL MOST RECENTLY ATTENDED:

Name _____ Street Address _____

City _____ State _____ Zip _____ Area Code _____ Phone Number _____

Teacher or Counselor _____ Dept. _____ Last Grade Completed _____ Grade Point Average _____

Graduated? Yes ___ No ___ Now Enrolled? Yes ___ No ___ Sports or Activities _____

RECENT JOB: (If not applicable, list work performed on a volunteer basis, baby sitting, etc., or personal references.)

1) Company _____ Street Address _____ City _____ State _____ Zip _____

Area Code _____ Phone Number _____ Job _____

Supervisor _____ Dates Worked: From _____ To _____

Salary _____ Reason For Leaving _____ **For National Baking Co.'s Use Only** MGMT. REFERENCE CHECK DONE BY _____

2) Company _____ Street Address _____ City _____ State _____ Zip _____

Area Code _____ Phone Number _____ Job _____

Supervisor _____ Dates Worked: From _____ To _____

Salary _____ Reason For Leaving _____ **For National Baking Co.'s Use Only** MGMT. REFERENCE CHECK DONE BY _____

3) Company _____ Street Address _____ City _____ State _____ Zip _____

Area Code _____ Phone Number _____ Job _____

Supervisor _____ Dates Worked: From _____ To _____

Salary _____ Reason For Leaving _____ **For National Baking Co.'s Use Only** MGMT. REFERENCE CHECK DONE BY _____

U.S. MILITARY: Branch of Service: _____ Date Entered _____ Date of Discharge _____ Highest Rank _____

Do you have service-related skills and experience applicable to civilian employment? Yes ___ No ___ If yes, describe _____

GENERAL: What other relevant experience or training have you had and what other activities are you involved in? (Exclude organizations that indicate race, religion, age, or national origin of members.)

U.S. law requires that, if hired, you must furnish appropriate documentation establishing identity and employment eligibility, generally within 72 hours of starting work. For example, acceptable documents include: a U.S. Passport, Certificate of U.S. Citizenship, Certificate of Naturalization or INS Forms 688 or 688A; a Social Security Card or birth certificate issued by government authority and a driver's license, school I.D. with photo or other government issued documentation establishing identity. Certain other documents are equally acceptable. Please consult a member of the management team and ask them for a copy of the INS Form I-9 for a list of these documents.

*DURING THE PAST 7 YEARS, HAVE YOU EVER BEEN CONVICTED OF, PLED GUILTY TO OR PLED NO CONTEST TO A CRIME, EXCLUDING MISDEMEANORS AND TRAFFIC VIOLATIONS? Yes _____ No _____ IF YES, DESCRIBE IN FULL _____

*Answering yes will not necessarily bar you from employment.

I certify that I have read this application and the information on it is complete and correct. 1. I understand that any omissions or misrepresentation of information is grounds for dismissal. 2. I authorize the persons, employers, schools and organizations listed on this application to give you any information concerning my employment and other pertinent information they may have, personal and otherwise, and release all parties from liability and damages that may result from furnishing this to you. 3. I acknowledge that National Baking Co. reserves the right to amend or modify any of its handbooks or policies at any time and without prior notice. These policies do not create any promises or contractual rights between National Baking Co. and its employees. At National Baking Co. employment is at will. This means an employee is free to terminate his/her employment at any time, without any reason, with or without cause, and National Baking Co. retains these same rights.

National Baking Co. is an Equal Opportunity Employer. Various Federal, State, and Local laws prohibit discrimination on account of race, color, religion, sex, age, national origin, disability, veteran's status or other protected categories. It is this National Baking Co.'s policy to comply fully with these laws, as applicable, and information requested on this application will not be used for any purpose prohibited by law.

I understand that as a part of the procedure for my employment application an investigative consumer report may be made concerning my character, general reputation, personal characteristics and mode of living. Upon written request, additional disclosure concerning the complete nature and scope of the investigation will be provided. If I am denied a job based either wholly or in part because of the information contained in an investigative consumer report, I will be provided the name and address of the reporting agency that supplies the information.

Signature _____ Date _____

NOTE: MAKE SURE YOUR APPLICATION IS FILLED OUT COMPLETELY TO BE CONSIDERED FOR EMPLOYMENT.